

Accessibility Plan

Highfield Nursery School

Dates: From September 2019 to July 2022

(3 years – to be reviewed annually)

Outcomes for groups of children and young people	Accessibility Planning Code C- Curriculum E- Environment I- Information	Actions			Evidence	Dates (from and to)
		What/How	Lead	Resources		
To improve access for children with Communication and Interaction needs	C,E, I	Home visits for early identification of need (NB: during COVID Risk assessment periods Home visits not conducted – inductions taking place on site)	SENCo, key worker, HV, ESS	IPADs, Home Visit /Early Help questionnaire	Completed Home Visit/Early Help questionnaires	On pre-entry to nursery.
		In house training for all staff on ELKLAN, Talking Time, Early Words Together, VERP, WELLCOMM	SENCo, Claire Davies, Dr Anita Soni EP	Time, Claire Davies, Dr Anita Soni, National Literacy Trust, SENCo,	Planning, Tapestry observations. Performance management objectives completed. Observations of Talking Time/Early Words Together interventions by SLT	ELKLAN and WELLCOM M training completed by District Language Champions Talking Time training 28.11.19 VERP sessions on- going

		Create a communication friendly environment – embed the use of non-verbal communication (Objects of Reference, signs, photos, symbols, Makaton, Now and Next, Visual timetables)	SENCo, CAT-Debbie Horton, SALT	OOR's for each space, materials, time, staff	Continuation of evidence of completion of AET standards Learning walks and observations by SLT	Autumn Term 2020
		Parent workshops to improve literacy in the home learning environment. (Training - Early Words Together)	SENCo NQT	Time, 2 staff, space, resources	Pre and post questionnaire Observations during sessions	Feb - Dec 2020 (Completed on-line during COVID RA)
To improve access for children with Sensory, Physical and Medical needs	C, E,I	Create low stimulation and low arousal spaces for children with SEND, sensory needs and to support children's emotional well-being.	DHT/SENCo Teacher NQT	Budget, resources and materials, staff	Development of the Nest Room for children. Development a low arousal space in Big Nursery.	By July 2020 Works completed

		<p>Develop the outdoor provision:</p> <ul style="list-style-type: none"> – improve access to the mud kitchen and develop a gardening area with greenhouse – maintain the outside areas both at Highfield and Dyson Garden site so they are accessible and safe to use e.g. clear the path at Dyson Gardens – develop the outdoor provision to include a wider variety of gross motor experiences for children, particularly with sensory differences 	<p>DHT/SENCo Teacher NQT</p>	<p>Budget, resources and materials, builder, staff</p>	<p>Learning walks Observations Risk assessments</p>	<p>From March 2020 onwards Works completed</p>
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		Team Teach, SEND and Medical training	EHT, DHT/SENCo	All staff, as appropriate. Budget, allocated training days, external partner e.g. Team Teach, medical needs, CAT, EP, SALT, Sensory Support, Physiotherapist, OT	Medical Needs training (attendance register) External partner training specifically designed for individual children with key workers (observation, SEND plans) Team Teach training for all staff (attendance register) 15.6.21	Annually 28.11.19 22.10.20 On-going as required. Completed
		Safe emergency evacuation of site for identified children with SEND	SENCo	Time, meeting with parent to discuss/share and agree plan	Personal Emergency Evacuation Plan in place (PEEP) for individually identified children.	As required.
		Provide a consistently comfortable climate in the Nest, Little Nursery and the Front Office to enable children to access the curriculum and staff and families to be warm.	EHT BM	Budget, time Over head convection heaters, heating engineer	Thermometer readings Risk assessment Statutory Testing.	Jul-Aug 2020 Works completed
		To provide safe internal entry and exit for children.	EHT BM	Budget Doors Security Camera	Risk assessment Statutory Testing.	On-going

		To refurbish the Big Nursery toilet and nappy changing area – to be accessible by wheelchair and to promote independence.	EHT BM	Planning, budget, time, builders, bathroom furniture and nappy changing station.	Observations by staff. Independence in toileting.	June 2020 Works completed
To improve access for adults with Sensory/Physical/Medical Needs	E, I	Raise staff awareness and understanding of colleagues working with physical disabilities - Disability Awareness training Occupational Health Referrals	EHT	All staff To suit individual needs as specified by OH	Attendance Record Purchase of equipment to support staff to work safely and healthily.	11.10.19 On-going
Improve access for children with Social and Emotional needs	C, E, I	Mindfulness Training	DHT/SENCO	Course costs Staff time and cover arrangements Purchase of resources.	Observations Learning Walks Embedded practice	14.2.20 to all staff On-going
Improve communication between staff in all areas of nursery	E, I	Install a telephone communication system for internal use in all the spaces.	EHT BM	Budget, time, Telecommunications system Telephone engineer.	Telephone equipment installed in Big Nursery, The Nest, Dyson Gardens Staff feedback	2021 – completed Sep 2021

To improve the access, comfort and well-being of staff, and visitors during break times, independent working and meetings.	E	Install new kitchen units, fridge, microwave, seating and table areas for dining and meeting, workstations with computer access. Install convection heater.	EHT BM	Planning, budget, time, builders, heating engineer, kitchen furniture, dining and meeting tables and chairs, computer workstations	Staff feedback Visitor feedback Pre and post photos.	Autumn Term 2020 Works completed
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